



Las Américas ASPIRA Academy
East Campus: 326 Ruthar Drive, Newark, DE 19711
West Campus: 750 Otts Chapel Road, Newark, DE 19713

POSITION TITLE: Elementary School Counselor
GRADES: K-5
STATUS: Full-Time, 10-month position

School Mission:

Las Américas ASPIRA Academy (LAAA) was established to educate and empower each ASPIRANTE to realize their full potential and positively impact their communities.

Position Description:

Las Américas ASPIRA Academy is seeking a highly qualified, enthusiastic individual to serve as a School Counselor. The successful candidate will have excellent people skills, be self-motivated, and have demonstrated ability to work well with children and adults. This position reports to the Director of Culture and Climate. The school counselor provides a comprehensive guidance program for students in grades K-8 by consulting with teachers, staff, and families to enhance their effectiveness in helping students and provide support to other school educational programs. Decisions made by this person require discretionary judgment and analysis.

Responsibilities:

- Provides short-term counseling to small groups and individual students.
- Provides referrals for individual students with identified concerns and needs to appropriate agencies.
- Consults with teachers, staff and parents regarding meeting the developmental needs of students.
- Evaluates data to identify student issues, needs and challenges.
- Is responsible for individual student advocacy, academic planning, and goal setting through the writing and implementation of 504 plans.
- Conducts counseling activities in the classroom in conjunction with administration and teachers.
- Consult with teachers to facilitate the infusion of counseling learning activities into the regular education curricula.
- Responds to crisis when appropriate.
- Attends meetings and programs as assigned.
- Completes other school duties, as needed

Knowledge, Skills and Abilities:

- Uses available technology resources to enhance the school counseling program.
- Provides appropriate information to staff related to the comprehensive school counseling program.
- Working knowledge of the laws, procedures, policies, and ethical standards of the school counseling profession.

- Some knowledge of the school organization and the community served.
- Ability to coordinate and facilitate services between the school, local mental health resources, state agencies, and other community resources.
- Ability to develop and maintain confidential student records.
- Ability to develop positive working relationships.
- Bilingual skills are preferred.

Qualifications:

- Certified as a School Guidance Counselor Grades 1-6 (Valid 5-8 in a Middle School) required.
- Possesses or is eligible for a valid State of Delaware License (for more information on State of Delaware licensure, please visit the website of the Department of Education at: <http://regulations.delaware.gov/AdminCode/title14/1500/1510.shtml>.)
- Must have the ability to work well with and relate to children of all ages.
- Ability to reflect upon counseling practices and respond to constructive feedback.

Professional Attributes:

At ASPIRA, we believe every team member must possess the following professional attributes to be successful in our school:

- Commitment: A genuine commitment to support Diversity, Equity, and Inclusion as well as excellence in education and close the opportunity gap by creating positive learning environments where all students thrive.
- Leadership: An ability to push yourself and motivate others to maximize individual potential to achieve the school's vision and mission.
- Focus on the Whole Child: An ability to focus on student strengths and to be driven by a desire to support their academic, social, and emotional growth.
- Innovative Problem-Solving: The ability to see opportunity in challenges by taking the initiative to explore issues and find potential innovative solutions.
- Adaptability: To excel in constantly changing environments and to remain flexible by shifting responsibilities or priorities to meet the needs of the overall school community.
- Collaborative Spirit: Demonstrating social, emotional, and interpersonal strengths by respecting and honoring the diverse beliefs, backgrounds, and perspectives of others while working toward a common goal.