

 <b>ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.</b>	<b>BOARD MEETING MINUTES (Draft):</b> ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)
	<b>DATE:</b> 6/23/2016  <b>LOCATION:</b> Conference Room Las Americas ASPIRA Academy (LAAA) Charter School 326 Ruthar Drive, Newark DE 19711-8017
<b>Directors Present:</b> Lourdes Puig (Chair), John Laznik, Jim Coyne, Dr. Jose-Luis Riera, Nancy Labanda, Alex Fajardo, Kathleen Chappel, Jorge Diaz, Donald Patton, Dusty Blakey <b>Directors Absent:</b> None <b>Others Present:</b> Greg Panchisin (Business Manager), Margie Lopez-Waite (Head of School), Beth Anne Gluck (Asst HOS), Jesus Urdiales (Asst HOS)	
<b>Future Meetings Dates: TBD</b>	

**Executive Session**

Fajardo presented a motion to move into executive session at 5:00PM for personnel matters. Laznik seconded the motion and the motion to move into executive session was approved by unanimous vote of the Board.

Laznik presented a motion to move out of executive session at 6:07PM. Fajardo seconded the motion and the motion to move out of executive session was approved by unanimous vote of the Board.

**Call to Order**

Lourdes Puig (Chair), called the public session to order at 6:09PM, noting that a quorum was present.

**Public Comment:** Pam Evans wanted to emphasize that she felt that she was not the appropriate person to distribute the response to the letter that was developed regarding the immersion program in Middle School. She was unsure of who had written the letter that was presented to the board.

**Approval of Agenda and Minutes**

The June 23, 2016 agenda and May 26, 2016 meeting minutes were presented and reviewed. Coyne presented a motion to accept the agenda and meeting minutes as presented. Patton seconded the motion and the motion to approve the agenda and meeting minutes were approved by unanimous vote of the Board.

Patton presented a motion to accept the recommendation regarding personnel matters discussed in executive session. Labanda seconded the motion. The motion passed with 9 Yes and 1 No.

Laznik presented a motion to accept the board nomination of Milton Delgado from the ASPIRA of Delaware for a term of 1 year. Fajardo seconded the motion and the motion to approve the nomination was approved by unanimous vote of the Board.

Operations Committee as reported by Greg Panchisin

Greg provided an update on the construction. They had a meeting with Corsi Associates (kitchen consultants) and are looking for additional input from local school districts regarding the design and function of a full service kitchen.

He also showed 3-D renderings for the future auditorium. Clarity was provided about the design of the stage, seating, ADA accessibility and safety. The auditorium can't be rented out to a for profit company in the future because of the restrictions from the bond financing.

GG+A (Project manager) awarded its first subcontract to Iron Works (Milton, DE) in order to keep progress moving on construction regarding structural and miscellaneous steel fabrication. Construction is still anticipated to start August 1, 2016 and maybe even earlier if everything runs smooth in July.

The Sportsplex termination letter has been signed by Delaware Sportsplex and ATI. Both will be leaving by the end of June 2016.

Outreach is still taking place for bus drivers for the 2016-17 school year.

**Finance Committee Report (FOC)** *as reported by Greg Panchisin (Business Manager)*

Greg reviewed the May monthly financial report. Actual to budget remains favorable. Several questions were raised and answered. The full report will be available on the FOC portion of [www.aspiraacademy.org](http://www.aspiraacademy.org). Carryover should be in the \$1.7mil range. A motion by Patton, seconded by Labanda that the ADCO Board accept the May 2016 Monthly Financial Report. Final resolution was unanimous.

Bond Financing – The official support letter from DEDA (Delaware Economic Development Authority) was received. Our current bond rating is BB+ (non-investment grade rating). Final documentation is being put in place in order to go out to the bond market.

**Head of School Report** *as reported by Margie Lopez-Waite (Head of School)*

(Full HOS Report attached below)

**Old Business**

**HB61** – Digital recordings will be required by all public schools boards (including charters) in August 2016. Board recordings will have to be posted, no later than, 7 days after the date of the recording.

**Board Meeting documents (3-Attached)** – Three documents were introduced regarding school board meetings.

- 1) LAAA Speaker Sign In Sheet
- 2) LAAA Board Meeting Statement (read prior to board meeting)
- 3) LAAA Public Comment for Website

ALL PUBLIC COMMENTS WILL NEED TO BE MADE IN PERSON STARTING on **Aug 25, 2016** and will be limited to 3 minutes. Translation will be available upon request for Spanish speaking persons.

A strategic planning session is being developed for July.

**Adjourn** The meeting adjourned by unanimous consent at 7:50PM.