



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)

DATE: 05/24/2018

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: Dr. Lourdes Puig, Donald Patton, Fred West, Dr., Younes Haboussi, Kathleen Chappel, Serah Jo Pesce, Luis Santiago

Others Present: Margie Lopez Waite (Head of School), Greg Panchisin (Chief Operating Officer)

Absent: Alex Fajardo, Crystal Mayfield,

Future Meeting Date: 06/28/2018

Call to Order

Puig called the regular meeting to order at 5:00 PM, noting that there was quorum.

Move to Executive Session

Santiago moved to enter executive session. West seconded and the Board Entered Executive Session by unanimous vote.

End of Executive Session

Patton moved to return to public meeting at 6:00 pm, Haboussi seconded and the Board entered public meeting by unanimous vote.

Public Comment

No Public Comment

Approval of Agenda and Minutes

Correction to May agenda (Add operation committee update). Santiago moved to approve April minutes and May Agenda (with correction) and West seconded. Minutes and Agenda were approved by unanimous vote.

Finance Committee Reports (FOC) as reported by Greg Panchisin

Panchisin presented and led discussion regarding the April 2018 financial reports. The full reports are available on the FOC portion of www.aspiracademy.org. Haboussi moved to approve the financial reports. Santiago seconded the motion and the financial reports was approved by unanimous vote of the Board.

Operations Committee Update as reported by Kathleen Chappel

First meeting: Results from survey as well as update on other surveys.

Development Committee Update as reported by Fred West

UD green light project (donor database) update.

Possibility of hiring a firm to do grant writing.

PTO new Board members

Head of School Report *as reported by Margie Lopez Waite*

Lopez Presented Enrollment Update

Lopez Presented Staffing Update

Lopez Presented Events Update

Lopez Presented LAAA Athletics Program Update

Lopez Presented LAAA Performing Arts Program Update

Lopez Presented Culture and Climate Update

Lopez Presented plans for Summer Program and Extended Care

Lopez Presented Academic Excellence Update

Old Business

No old Business Presented

Adjourn

The meeting adjourned by unanimous consent.