

 <p>ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.</p>	<p><b>BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)</b></p>
	<p><b>DATE:</b> 04/26/2018</p> <p><b>LOCATION:</b> Conference Room Las Americas ASPIRA Academy (LAAA) Charter School 326 Ruthar Drive, Newark DE 19711-8017</p>
<p><b>Directors Present:</b> Dr. Lourdes Puig, Donald Patton, Fred West, Dr., Younes Haboussi, Kathleen Chappel</p> <p><b>Others Present:</b> Margie Lopez Waite (Head of School), Greg Panchisin (Chief Operating Officer)</p> <p><b>Absent:</b> Alex Fajardo, Crystal Mayfield, Serah Jo Pesce, Luis Santiago,</p>	
<p><b>Future Meeting Date: 05/24/2018</b></p>	

**Call to Order**

Executive session cancelled. Puig called the regular meeting to order, noting that there was quorum (6:00).

Update to April agenda to include presentation from Boy Scouts and update from operations committee. Patton move to approve changes and West seconded. Agenda was approved by unanimous vote

**Public Comment**

No Public Comment

**Representative From Boy Scouts**

Presentation from Boy Scouts about their programs and camps.

**Approval of Agenda and Minutes**

Correction for Meeting minutes (Mayfield was present – came at 6:05). West moved to approve March minutes (with correction) and Patton seconded. Minutes were approved by unanimous vote.

**Finance Committee Reports (FOC) as reported by Greg Panchisin**

Panchisin presented and led discussion regarding the March 2018 financial reports. The full reports are available on the FOC portion of [www.aspiraacademy.org](http://www.aspiraacademy.org). Haboussi moved to approve the financial reports. Chappel seconded the motion and the financial reports was approved by unanimous vote of the Board.

**Development Committee Update as reported by Fred West**

West provided updates on Development Committee.  
VIVA ASPIRA had highest numbers yet (both in numbers of tickets and Revenue).  
Update on UD team: Demo in June  
Meeting with PTO was cancelled

**Operations Committee Update as reported by Kathleen Chappel**

First meeting: Set up survey to collect feedback from staff as a first step.

**Head of School Report** *as reported by Margie Lopez Waite*

Lopez Presented Enrollment Update

Lopez Presented Staffing Update

Lopez Presented Events Update

Lopez Presented LAAA Athletics Program Update

Lopez Presented LAAA Performing Arts Program Update

Lopez Presented Culture and Climate Update

Lopez Presented plans for Summer Program and Extended Care

Lopez Presented Academic Excellence Update

**Operations Committee Update** *as reported by Greg Panchisin*

Panchisin provided updates on Operations Committee.

**Old Business**

No old Business Presented

**Adjourn**

The meeting adjourned by unanimous consent.