



ASPIRA OF DELAWARE CHARTER
OPERATIONS, INC.

REGULAR MEETING
BOARD MEETING MINUTES: ASPIRA OF DELAWARE
CHARTER OPERATIONS INC. (ADCO)

DATE: 3/28/2013

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: John Laznik, Aaron Goldstein, Lois Heesters, Lilia Meredith,
Attended by teleconference: Jamie “Gus” Rivera (Chair), Daniel Segui, EJ Blied
Directors Absent: Maribeth Welch
Others Present: Greg Panchisin (Business Manager); Margie Lopez-Waite (Head of School), Lourdes Puig (Future Chair)

Future Meetings Dates: 5/23, 6/27, 8/22, 9/26, 10/24 (Annual Meeting), 11/21

Call to Order

Gus Rivera called the public session to order at 6:04PM. He noted that there were seven voting-eligible Directors present and that a quorum was established. References hereunder to “unanimous” actions of the board refer to the actions of the seven present voting-eligible Directors.

Approval of Minutes: Minutes of the February 28, 2013 Annual Board Meeting were presented and reviewed. Heesters presented a motion to accept the February Meeting Minutes with the addition of one sentence under the Development Committee report (“There was a discussion about hiring a P/T Development Manager. Job description and job postings have been created and we hope to move forward with hiring.”). Seconded by Segui. The motion to approve the minutes with the suggested change was approved by unanimous vote of the Board.

Finance Committee Report (FOC) *as reported by Greg Panchisin (Board Treasurer/Chair of the Financial Oversight Committee position is vacant – until filled, G Panchisin will present finance reports)*

Greg reviewed the February monthly financial report as approved by the FOC and provided an update on the FOC. Actual to budget remains favorable. Several questions were raised and answered. Full report is available on the FOC portion of www.aspiraacademy.org. A motion by Laznik, seconded by Goldstein that the ADCO Board accept the February 2012 Monthly Financial Report as presented. Final resolution was unanimous.

In February, the January monthly financial report was presented but accidentally not officially approved. A motion by Laznik, seconded by Heesters that the ADCO Board accept the January 2012 Monthly Financial Report as presented. Final resolution was unanimous.

Greg presented the revised FY 2013 Final Operating Budget. A motion by Goldstein, seconded by Heesters that the ADCO Board accept the FY 2013 Final Operating Budget as presented. Final resolution was unanimous.

The school’s final financial audit should be delivered shortly.

Head of School Report *as reported by Margie Lopez-Waite*

Margie presented information regarding:

- 1) Staff Recruitment Update
- 2) Discipline Report (2nd trimester)
- 3) Academic Highlights
- 4) Re-enrollment / Registration Update

Development Committee Report *as reported by Lois Heesters-Chair*

- Longwood Foundation grant submitted in mid-March
- Part-time development manager position has been posted on website
- Charting grant applications: past/future
- Boiler plate information for future grants is currently being collected

Facility Report *as reported by Gus Rivera (Chairperson of the Board of Directors)*

Funding for Phase 2 is in the final stages of the approval process. Authorization for the loan, favorable or unfavorable, should be announced by Building Hope in April.

Old Business

Board Recruitment *as reported by Gus Rivera*

- We are seeking a person with finance experience for Treasurer.
- We are seeking a person in education K-16 with charter experience.
- FOC is seeking another board member on their committee.

Outreach has been taking place and several candidates are being considered.

School Name

Topic of the school name “Las Americas ASPIRA Academy” discussion continued.

A suggestion was made for EJ Blied to work with the ASPIRA of Delaware regarding any proposals.

New Business

Wellness Policy *as reported by Lilia Meredith*

Lilia presented the school “Wellness Policy”. Approval of the policy was tabled to allow board members more time to review.

Delaware Charter Schools Network *as reported by John Laznik*

John and Lourdes attended a Delaware Charter School Network meeting on March 22nd. Discussion occurred about possible Charter School legislation as well as ways charter schools could collaborate in the future.

Adjourn

The meeting adjourned by unanimous consent at 8:02PM.