



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

**BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)**

**DATE:** 02/22/2018

**LOCATION:** Conference Room  
Las Americas ASPIRA Academy (LAAA) Charter School  
326 Ruthar Drive, Newark DE 19711-8017

**Directors Present:** Dr. Lourdes Puig, Kathleen Chappel, Luis Santiago(5:40pm), Donald Patton (5:20pm), Fred West, Younes Haboussi, Serah Jo Pesce,

**Others Present:** Margie Lopez Waite (Head of School), Greg Panchisin (Chief Operating Officer)

**Absent:** Alex Fajardo, Crystal Mayfield

**Future Meeting Date: 03/22/2018**

**Call to Order**

Puig called the regular meeting to order, noting that there was quorum (6:03).

**Public Comment**

No comment from the public that attended

**Approval of Agenda and Minutes**

Patton moved to approve February agenda and January minutes (with correction of new business – should be no new business) and West seconded. Agenda and minutes were approved by unanimous vote.

**Finance Committee Reports (FOC)** *as reported by Greg Panchisin*

Panchisin presented the Final Operating Budget for 2018. Haboussi moved to approve the Final Operating Budget for 2018. Chappel seconded the motion and the Operating Budget was approved by unanimous vote of the Board.

Panchisin presented and led discussion regarding the January 2018 financial reports. The full reports are available on the FOC portion of [www.aspiracademy.org](http://www.aspiracademy.org). West moved to approve the both financial reports. Patton seconded the motion and the financial reports was approved by unanimous vote of the Board. Panchisin also reviewed the construction cost summary.

**Development Committee Update** *as reported by Fred West*

West provided updates on Development Committee. Team from UD help build donor database. VIVA ASPIRA (Apr 20<sup>th</sup>) to help fund library. Event will be at school. Meeting schedule with PTO.

**Head of School Report** *as reported by Margie Lopez Waite*

- Lopez Presented Enrollment Update
- Lopez Presented Discipline Update
- Lopez Presented plans for Summer Program and Extended Care
- Lopez Presented LAAA Athletics Program Update
- Lopez Presented LAAA Performing Arts Program Update
- Lopez Presented Academic Excellence Update

**New Business**

Plan for walk out against gun violence.

**Old Business**

No old Business Presented

**Adjourn**

The meeting adjourned by unanimous consent at 7:27PM.