



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

**BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)**

**DATE:** 02/23/2017

**LOCATION:** Conference Room  
Las Americas ASPIRA Academy (LAAA) Charter School  
326 Ruthar Drive, Newark DE 19711-8017

**Directors Present:** Lourdes Puig, Dr. Jose-Luis Riera, Nancy Labanda, Alex Fajardo, Kathleen Chappel, Luis Santiago, Donald Patton, Younes Haboussi

**Others Present:** Greg Panchisin (Business Manager), Beth Anne Gluck (Assistant Head of School)

**Future Meeting Date: 3/23/2017**

**Call to Order**

Puig (Chair) called the regular meeting to order at 6:00 PM, noting that there was quorum.

**Move to Executive Session**

Patton moved to enter executive session, Younes Seconded and the Board Entered Executive Session by unanimous vote.

**End of Executive Session**

Chappel moved to return to public meeting, Santiago seconded and the Board entered public meeting by unanimous vote.

**Public Comment**

No public comments were made.

**Approval of Agenda and Minutes**

Puig moved to amend meeting minutes of November and January. For January, Update to Directors absent: Puig, Patton, Gluck and Labanda. For November, update to Directors absent: Labanda. Patton moved to accept the meeting minutes with changes. Fajardo seconded and the November and January meeting minutes were approved by unanimous vote. Amendments to the February agenda: Financial Polices were discussed and approved in January and needed to be removed from New Business.

**Finance Committee Reports (FOC)** *as reported by Greg Panchisin*

Panchisin presented and led discussion regarding the January 2017 financial reports. The full reports is available on the FOC portion of [www.aspiracademy.org](http://www.aspiracademy.org). Patton moved to approve the January financial report. Chappel seconded the motion and the January 2016 financial report was approved by unanimous vote of the Board.

**Operations Committee** *as reported by Greg Panchisin*

Panchisin provided update on construction.

**Head of School Report** *as reported by Beth Anne Gluck*

Gluck Presented Enrollment Update

Gluck Presented Athletics Update

Gluck Presented Update of Upcoming Events

Gluck Presented Discipline Update

**Development Committee Update** *as reported by Beth Anne Gluck*  
Gluck presented Development Committee Update.

**Academic Excellence Committee (AEC)** *as reported by Beth Anne Gluck*  
Gluck Presented Academic Update

**New Business**  
No new Business Presented

**Old Business**  
No old Business Presented

**Adjourn**  
The meeting adjourned by unanimous consent at 6:40 PM.