



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)

DATE: 01/25/2018

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: Dr. Jose-Luis Riera, Kathleen Chappel, Luis Santiago(5:40pm), Donald Patton (5:20pm), Fred West, Dr. Lourdes Puig, Serah Jo Pesce

Others Present: Margie Lopez Waite (Head of School),

Absent: Greg Panchisin (Chief Operating Officer), Alex Fajardo, Crystal Mayfield

Future Meeting Date: 02/22/2018

Call to Order

Puig called the regular meeting to order, noting that there was quorum.

Move to Executive Session

Chappel moved to enter executive session, West Seconded and the Board Entered Executive Session by unanimous vote.

End of Executive Session

West moved to return to public meeting. Patton Seconded and the Board Entered Executive Session by unanimous vote.

Public Comment

No comment from the public that attended

Approval of Agenda and Minutes

Patton moved to approve November agenda and January minutes and Chappel seconded. Agenda and minutes were approved by unanimous vote.

Finance Committee Reports (FOC) as reported by Luis Santiago

Santiago presented and led discussion regarding the November and December 2017 financial reports. Final operating budget to be presented February. For next meeting, Puig has asked for actual vs budgeted summary of the construction budget. The full reports are available on the FOC portion of www.aspiraacademy.org. Riera moved to approve the both financial reports. Patton seconded the motion and the financial reports was approved by unanimous vote of the Board.

Operations Committee as reported by Margie Lopez Waite

Lopez provided update on construction.

Development Committee Update as reported by Fred West

West provided updates on Development Committee. Holiday card as evite this year. PayPal link has been fixed. Viva ASPIRA: April 20 (benefit library and tech lab). Certified letter sent to PTO president to present financial statement. Need to check bylaws for how the money is distributed.

Head of School Report *as reported by Margie Lopez Waite*

Lopez Presented Enrollment Update

Lopez Presented Discipline Update

Lopez Presented Academic Excellence Update

New Business

No New Business

Old Business

No old Business Presented

Adjourn

The meeting adjourned by unanimous consent at 6:55 PM.