

 ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.	BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)
	DATE: 1/22/2015 LOCATION: Conference Room Las Americas ASPIRA Academy (LAAA) Charter School 326 Ruthar Drive, Newark DE 19711-8017
Directors Present: Lourdes Puig (Chair), John Laznik, Jim Coyne, Jamie “Gus” Rivera (Vice-Chair), Dr. Jose-Luis Riera, Alex Fajardo, Nancy Labanda, Kathleen Chappel, Jorge Diaz Directors Absent: None Others Present: Greg Panchisin (Business Manager), Margie Lopez-Waite (Head of School), Julie McRae (PTO-Treasurer), Beth Anne Gluck (Dean of Instruction)	
Future Meetings Dates: 2/26/15	

Call to Order

Lourdes Puig (Chair), called the public session to order at 6:05PM

Public Comment: None

Approval of Agenda and Minutes

Agenda for January 22, 2015 and December 18, 2014 meeting minutes were presented and reviewed. Coyne presented a motion to accept the agenda and minutes as presented with spelling modifications to Chappel and Panchisin as reported. Chappel seconded the motion and the motion to approve the agenda and minutes were approved by unanimous vote of the Board with modifications.

Finance Committee Report (FOC) *as reported by Greg Panchisin (Business Manager)*

Greg remarked that the agreement of sale is final now. LAAA is the owner of the entire building and its surrounding property.

Greg reviewed the December monthly financial report. Actual to budget remains favorable. Several questions were raised and answered. The full report will be available on the FOC portion of www.aspiraacademy.org. A motion by Rivera, seconded by Diaz that the ADCO Board accept the December 2014 Monthly Financial Report. Final resolution was unanimous.

Greg reviewed the FY15 Final Operating budget. Several questions were raised and answered. The full report will be available on the FOC portion of www.aspiraacademy.org. The overall budget is favorable. A motion by Rivera, seconded by Diaz that the ADCO Board accept the FY15 Final Operating Budget. Final resolution was unanimous.

Committee Updates

Operations Committee *as reported by Greg Panchisin*

Greg commented that the construction of Phase III is on schedule for February 2,2015 with Mike Donovan from Emory Hill as project manager.

Greg commented that Phase IV preliminary discussions are beginning to take place and will continue into the spring.

Development Committee

- Included in HOS update.

Academic Committee as reported by Beth Anne P. Gluck

- Presentation of Standards-Based Report Card

LAAA is implementing Common Core Standards as well as Delaware Content Standards. LAAA will be switching to a standards based report card in 2015-16 for grades K-5 to align with the standards and will continue to expand until all grades K-8 have been implemented. Traditional grades A-F will be replaced with Standards Mastery (4-1) and Personal Growth & Social Development (4-1). These changes were presented to parents at the latest PTO meeting as well as two upcoming workshops in February. Numerous questions were asked and answered by Sra. Gluck.

Head of School Report as reported by Margie Lopez-Waite (Head of School)

Enrollment

- 698 (active) applications received-to-date for Open Application Period
- Breakdown by Grade:

KN - 257	01- 86	02- 54
03 – 59	04 – 68	05 – 46
06 – 75	07 – 34	08 – 19
- Lottery will be held Saturday (January 31st) @9am

Development Update

- Viva ASPIRA Event
- Committee meeting tonight @5pm to update current status
- 27 auction items secured so far; value of \$13K
- We need each board member to secure one auction item. To date, there have been none submitted by board members.
- Tickets went on sale this week. Ticket sales were announced on both Facebook pages this morning.
- PayPal in process of being added to website for online purchase.
- Early Bird ticket price of \$50 per person was extended to February 14th.
- ABC: ASPIRA Brick Campaign
- Will be launched on Facebook on February 2nd as to not directly compete with the Viva ASPIRA launch
- As discussed and decided at the last ADCO board meeting, each Board member is responsible for the sale or purchase of at least one brick. To date, only 2 ADCO board members have made these purchases. ▪ It was decided that the *individual* Board Members' bricks for the Board of Directors array be sold to each member at cost: \$17.50
- Development Team
- José Riera and Jennifer French have meetings with Newark Charter School on Friday January 30th and with the Vice President of Development at the University of Delaware on Friday, February 13th.
- Database/Fundraising Software
- The development team is currently researching options. We are hoping we can get in under the UD umbrella with Raiser's Edge, but will also discuss this in our meetings with the aforementioned parties.

Public Relations

- VIP Visits
 - Invitations extended to the following:
 - State Representative Earl Jaques (*confirmed for 1/22/15*)
 - State Representative Joe Miro (*confirmed for 1/27/15*)
 - State Representative Valerie Longhurst
 - State Senator David Sokola
 - State Senator Ernie Lopez

- Collaboration with Colonial School District

Academic Excellence Update

- Common Core State Standards and Standards-Based Report Cards
- Presentation by Beth Anne Gluck

Old Business

- Board evaluation update
All board evaluations have now been received and a preliminary update and discussion will take place in February.
- Board membership update
The chair of ADCO has received 4 candidate names for the board. Evaluation of the candidates will take place in the coming months by the Executive Committee.
- Expansion update
Talks are continuing of possible expansion.

Adjourn The meeting adjourned by unanimous consent at 8:00PM.