



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

ANNUAL MEETING
BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)

DATE: 1/24/2013

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: Jamie “Gus” Rivera (Chair), John Laznik, Lilia Meredith, Daniel Segui
Attended by teleconference: EJ Bliely, Maribeth Welch
Directors Absent: Lois Heesters, Monica Gonzalez Gillespie (Vice Chair), Aaron Goldstein
Others Present: Greg Panchisin (Business Manager); Margie Lopez-Waite (Head of School)

Call to Order

Gus Rivera called the public session to order at 6:12PM. He noted that there were six voting-eligible Directors present and that a quorum was established. References hereunder to “unanimous” actions of the board refer to the actions of the six present Directors.

Approval of Minutes: Minutes of the December 6, 2012 Board Meeting were presented, but tabled.

Finance Committee Report (FOC) *as reported by Greg Panchisin (Board Treasurer/Chair of the Financial Oversight Committee position is vacant – until filled, G Panchisin will present finance reports)*

Greg reviewed the December monthly financial report and the FY 2013 final operating budget as approved by the FOC and provided an update on the FOC. The school’s financial audit has been delivered in draft format for the 2011-12 school year. Actual to budget remains favorable. Several questions were raised and answered. Full report is available on the FOC portion of www.aspiraacademy.org

A motion by Laznik, seconded by Rivera that the ADCO Board accept the December 2012 Monthly Financial Report and FY 2013 Final Operating Budget as presented. Final resolution was unanimous.

Head of School Report *as reported by Margie Lopez-Waite*

Academic Performance

- Currently 86% of Teachers are “Highly Qualified” with 100% goal for 2013-14
- Average teacher has 4 years experience
- Shift in goals for State Standards as a result of component V (DPAS II)
- DCAS spring testing to begin January 28th

Financial Performance

- Enrollment
 - Lottery held on January 12th and attended by approximately 150 people
 - 394 applications received-to-date
 - K 157 (24 siblings; 88 open positions; 4 classes) 1st 59 2nd 36 3rd 41 4th 23
 - Current enrollment = 338 (105% based on goal of 322)
 - Next year’s goal = 439 (105% based on goal of 418)

Organization Performance

LAAA is up to date and compliant with all reporting and governance requirements

Development Committee Report *as reported by John Laznik in absence of Lois Heesters-Chair*

The Development committee met for the first time under new Chair Lois Heesters on December 14, 2012. Members include Lois Heesters (Chair), Lilia Meredith, John Laznik, Aaron Goldstein, Daniel Segui and Margie Lopez-Waite.

1. Introductions/Past experience
2. Overview of committee/Goals
3. Need for development Manager in 2013-14 budget
4. Strategic Plan Self Assessment was handed out

Facility Report *as reported by Gus Rivera (Chairperson of the Board of Directors)*

Funding for Phase 2 is in the underwriting phase as of January 24, 2013 and on schedule to be completed for the 2013-14 school year.

Old Business

Board Recruitment *as reported by Gus Rivera*

- We are seeking a person with finance experience for Treasurer.
- We are seeking a person in education K-16 with charter experience.

Outreach has been taking place and several candidates are being considered.

School Name

Topic of the school name “Las Americas ASPIRA Academy” was introduced for future discussion.

New Business

Board Elections

Lilia Meredith was introduced and approved for a one year term to expire in October 2013.

A motion by Laznik, seconded by Rivera that the ADCO Board accept the nomination of Lilia Meredith as Teacher Representative as presented. Final resolution was unanimous.

2013 Calendar Year Board Meeting Schedule *as reported by John Laznik*

John presented a schedule for the 2013 calendar year for the board to meet (4th Thursday of each month, excluding the month of July and December with an annual meeting in October).

A motion by Segui, seconded by Rivera that the ADCO Board accept the 2013 board meeting schedule as presented. Final resolution was unanimous.

Open comment period

Board President Dr. Gus Rivera announced he will be stepping down sometime in the next 6-8 months as we seek and transition to a new board president.

Adjourn

The meeting adjourned by unanimous consent at 9:12PM.