



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)

DATE: 11/21/2019

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: Dr. Lourdes Puig, Younes Haboussi, , Luis Santiago, Donald Patton, Dr. Rosalie Dow, Fred West, Benjamin Esparza (5:35pm)

Others Present: Margie Lopez Waite (Head of School), Greg Panchisin (Chief Operating Officer)

Absent: Crystal Mayfield, Tiffany Burton, Serah Jo Pesce

Future Meeting Date: 01/23/2020

Call to Order

Puig called the regular meeting to order at 5:20 PM, noting that there was quorum.

Move to Executive Session

Patton moved to enter executive session, Santiago seconded and the Board Entered Executive Session by unanimous vote.

End of Executive Session

Haboussi moved to return to public meeting at 6:11 pm, Esparza seconded and the Board entered public meeting by unanimous vote.

Approval of Agenda

Esparza moved to approve August Agenda and September Minutes, West seconded. Agenda and Meeting minutes approved by unanimous vote.

Finance Committee Reports (FOC) as reported by G. Panchisin

Panchisin presented and led discussion regarding the September and October 2019 financial reports. The full reports are available on the FOC portion of www.aspiraacademy.org. Dow moved to approve the financial reports. Patton seconded the motion and the financial reports was approved by unanimous vote of the Board. Audit report has been posted. Panchisin also presented the Financial Framework Report and comment with why rating was achieved.

Development Committee Update as reported by Fred West

Capital campaign: Plan to establish two committees: capital campaign committee and advisory committee (structure). Would like involvement from the board members in each committee. Would be helpful to have a list of what is required from the board members.

ASPIRA received \$5,000 donation from discover

Representative Lisa Blunt will be visiting the school December 17th

Theme for VIVA ASPIRA is 70s/80s

Operating Committee as reported by G. Panchisin

No Updates

Head of School Report *as reported by Margie Lopez Waite*

Margie Presented Enrollment Update

Lopez Presented Culture and Climate Update

Lopez Presented Visual and Performing Arts Update

Lopez Presented Athletics Update

Lopez Presented Academic Excellence Update

Adjourn

The meeting adjourned by unanimous consent.