



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

**BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)**

**DATE:** 11/17/2016

**LOCATION:** Conference Room  
Las Americas ASPIRA Academy (LAAA) Charter School  
326 Ruthar Drive, Newark DE 19711-8017

**Directors Present:** Lourdes Puig (Chair), Dr. Jose-Luis Riera, Alex Fajardo, Kathleen Chappel, Donald Patton, Luis Santiago

**Directors Absent:** Nancy Labanda

**Others Present:** Greg Panchisin (Business Manager), Beth Anne Gluck (Assistant Head of School)

**Future Meeting Date:** 1/26/2017

**Call to Order**

Puig (Chair) called the regular meeting to order at 6:00PM, noting that there was quorum.

**Move to Executive Session**

Patton moved to enter executive session, Fajardo Seconded and the Board Entered Executive Session by unanimous vote.

**End of Executive Session**

Puig moved to return to public meeting, Fajardo seconded and the Board entered public meeting by unanimous vote.

**Public Comment**

No public comments were made.

**Approval of Agenda and Minutes**

Puig moved to accept the November agenda and Fajardo seconded. The Agenda was approved by unanimous vote. The October meeting minutes were presented. Labanda moved to accept the October meeting minutes. Riera seconded the motion and the October meeting minutes were approved by unanimous vote of the Board.

**Finance Committee Reports (FOC) as reported by Greg Panchisin**

Panchisin presented and led discussion regarding the October 2016 financial report. The full report will be available on the FOC portion of [www.aspiraacademy.org](http://www.aspiraacademy.org). Fajardo moved to approve the October financial report. Labanda seconded the motion and the October 2016 financial report was approved by unanimous vote of the Board.

**Operations Committee as reported by Greg Panchisin**

Panchisin provided update on construction. Construction is proceeding as planned and on schedule.

**Development Committee Update as reported by Beth Anne Gluck**

Gluck presented Development Committee Update.

**Head of School Report as reported by Beth Anne Gluck**

Gluck Presented Enrollment Update

Gluck Presented Discipline Update  
Gluck Presented Athletic Update  
Gluck Presented Update of Upcoming Events

**Academic Excellence Committee (AEC)** *as reported by Beth Anne Gluck*

Gluck Presented Academic Update  
Gluck Presented Annual Report

**New Business**

No New Business Presented

**Old Business**

No old Business Presented

**Adjourn**

The meeting adjourned by unanimous consent at 6:52 PM.