



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

**ANNUAL MEETING
BOARD MEETING MINUTES: ASPIRA OF DELAWARE
CHARTER OPERATIONS INC. (ADCO)**

DATE: 10/24/2013

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: John Laznik, Jamie “Gus” Rivera (Vice-Chair), Lilia Meredith, Lourdes Puig (Chair), Jorge Diaz, EJ Bliey, Daniel Segui, Maribeth Welch

Directors Absent: None

Others Present: Greg Panchisin (Business Manager), Julie MacRae (Finance Treasurer-PTO), Jane McGonegal, (Innovative Schools)

Future Meetings Dates: 11/21

Call to Order

Lourdes Puig called the public session to order at 6:04PM. She noted that there were five voting-eligible Directors present and that a quorum was established. References hereunder to “unanimous” actions of the board refer to the actions of the five present voting-eligible Directors.

Approval of Minutes: Minutes of the September 26, 2013 Board Meeting were presented and reviewed. Segui presented a motion to accept the September Meeting Minutes as presented which was seconded by Rivera. The motion to approve the minutes was approved by unanimous vote of the Board.

ADCO Fall Retreat Recap *as reported by Lourdes Puig*

Fall ADCO retreat took place on September 27th and 28th, 2013 at the school.

- 1) Board Committee structure will follow three pillars of school performance framework
 - a) Academic – Puig (lead)
 - b) Operations – Rivera (lead)
 - c) Financial – Diaz (lead)
- 2) 5 Year Plan
 - a) Construction needs timeline
 - b) 12-18 month milestones
- 3) By-laws review
- 4) Board recruitment

Thank you to Gus Rivera (New York) and Maribeth Welch (Chicago) for attending the retreat in person.

Finance Committee Report (FOC) *as reported by Greg Panchisin (Business Manager)*

Greg reviewed the September monthly financial report. Actual to budget remains favorable. Several questions were raised and answered. The full report will be available on the FOC portion of www.aspiracademy.org. A motion by Diaz, seconded by Laznik that the ADCO Board accept the September 2013 Monthly Financial Reports as presented. Final resolution was unanimous.

Committee Updates *as reported by Lourdes Puig*

Development Committee - Tabled

Head of School Report as reported by Lourdes Puig from handout provided by Margie Lopez-Waite

Enrollment

- September 30th Unit Count
 - 439 students (105% of goal) - achieved >100% of enrollment goal for 3rd year in a row
- Open Application Period
 - Start date was October 1st
 - End date extended to January 8, 2014 (from November 30th) due to House Bill 90 (HB90) requirements
 - Application changed to "Common Application" per HB90
 - Applications received-to-date

K 97 (1-disqualified, 18-siblings) 1st 19 (1-sibling), 2nd 15, 3rd 20, 4th 18, 5th 10, 6th 18, 7th 2, 8th 2

Total = 201

DCAS Update

- Results for Fall 2013

Percentage and Count of Students Proficiency

Fall 2013	READING	MATH
GRADE		
3 rd	32% (14/44)	21% (9/44)
4 th	53% (24/45)	24% (11/45)
5 th	54% (27/50)	38% (19/50)
6 th	61% (25/41)	32% (13/41)
7 th	68% (17/25)	32% (8/25)

Old Business

School Financial Audit

Financial audit for FY13 is complete and delivered.

New Business

Board Elections as reported by Lourdes Puig

2013-14 Parent Representative/Board Secretary – John Laznik (one year appointment)

2013-14 Teacher Representative – Lilia Meredith (one year appointment)

2013-14 Community Representative – EJ Blied (one year appointment)

Segui presented a motion to accept the nominees as presented to one year appointments (up to the annual meeting in October 2014) which was seconded by Rivera. The motion to approve the nominees was approved by unanimous vote of the Board.

ASPIRA Wolf Pack Playground as reported by Julie MacRae (PTO-Finance Treasurer)

PTO is seeking gifts and soliciting grants for the purchase of playground equipment.

Fundraising goal is \$45,000.

Adjourn The meeting adjourned by unanimous consent at 7:34PM.