



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

**BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)**

**DATE:** 09/28/2017

**LOCATION:** Conference Room  
Las Americas ASPIRA Academy (LAAA) Charter School  
326 Ruthar Drive, Newark DE 19711-8017

**Directors Present:** Dr. Jose-Luis Riera, Nancy Labanda, Kathleen Chappel, Luis Santiago, Donald Patton, Fred West, Dr. Lourdes Puig, Alex Fajardo

**Others Present:** Margie Lopez Waite (Head of School), Greg Panchisin (Chief Operating Officer)

**Absent:** Younes Haboussi

**Future Meeting Date:** 10/26/2017

**Call to Order**

Puig called the regular meeting to order, noting that there was quorum.

**Move to Executive Session**

Fajardo moved to enter executive session, Patton Seconded and the Board Entered Executive Session by unanimous vote.

**End of Executive Session**

Puig moved to return to public meeting.

**Action as discussed in Executive Session**

Santiago moved to approve recommendation of personnel decisions, Patton seconded the motion and the school expansion exploration phase was approved by unanimous vote of the Board.

**Public Comment**

Nobody from the public attended

**Approval of Agenda and Minutes**

West moved to approve September agenda and August minutes and Santiago seconded. Agenda and minutes were approved by unanimous vote.

**Finance Committee Reports (FOC) as reported by Greg Panchisin**

Panchisin presented and led discussion regarding the August 2017 financial reports. The full report is available on the FOC portion of [www.aspiraacademy.org](http://www.aspiraacademy.org). Patton moved to approve the July financial report. West seconded the motion and the financial report was approved by unanimous vote of the Board.

**Operations Committee as reported by Greg Panchisin**

Panchisin provided update on construction.

**Development Committee Update** *as reported by Jose-Luis Riera*

Riera provided updates on Development Committee

Riera is stepping down as chair. West will take over as new chair.

Lyn Henshaw to coordinate fund raising efforts

**Head of School Report** *as reported by Margie Lopez Waite*

Lopez Presented Enrollment Update

Lopez Presented Discipline Update

Lopez Presented Academic Excellence Update

**New Business**

Santiago provided update on our bond rating (stayed the same)

Audit report results.

**Old Business**

No old Business Presented

**Adjourn**

The meeting adjourned by unanimous consent at 6:40 PM.