



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)

DATE: 9/22/2016

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: Lourdes Puig (Chair), Dr. Jose-Luis Riera, Nancy Labanda, Alex Fajardo, Kathleen Chappel (arrived at 5:37PM), Donald Patton, Luis Santiago

Directors Absent: Milton Delgado, Dusty Blakey, Jim Coyne

Others Present: Greg Panchisin (Business Manager), Margie Lopez-Waite (Head of School).

Future Meetings Dates: 10/27/2016; 11/24/2016

Call to Order

Puig (Chair) called the regular meeting to order at 5:10PM, noting that there was quorum.

Executive Session

Puig moved for executive session at 5:10PM to discuss personnel matters and potential litigation. Fajardo seconded the motion and the meeting moved into executive session by unanimous vote of the Board at 5:10PM. The Board moved out of executive session by unanimous vote at 6:36PM.*

Public Comment

No public comments were made.

Recommendation Made During Executive Session

Fajardo moved for a vote on the recommendation made during executive session. Lourdes seconded and the Board approved the recommendation as presented in executive session. (Yes: Puig, Riera, Labanda, Chappel, Santiago; No: Fajardo; Abstain: Patton).

Approval of Agenda and Minutes

The September 22, 2016 agenda and August 24, 2016, meeting minutes were presented and reviewed. Fajardo moved to accept the September agenda and August meeting minutes as presented. Patton seconded the motion and the September agenda and August meeting minutes were approved by unanimous vote of the Board.

Old Business

Puig introduced Santiago as replacement for former Treasurer, Diaz.

Operations Committee *as reported by Greg Panchisin*

Panchisin provided update on construction and permitting for construction. The ultimate deadline for completion of project is still on schedule.

Finance Committee Reports (FOC) *as reported by Greg Panchisin*

Panchisin presented and led discussion regarding the August 2016 financial report. The full report will be available on the FOC portion of www.aspiracademy.org. Riera moved to approve the August financial report. Chappel seconded the motion and the August 2016 financial report was approved by unanimous vote of the Board.

Development Committee Update *as reported by Margie Lopez-Waite*

Lyn Henshaw will attend October meeting to provide update.

Head of School Report *as reported by Margie Lopez-Waite*

Lopez-Waite provided update on enrollment and staffing. Enrollment includes approximately 11% students with special needs. Reorganization of team with focus on school culture and climate has been working well. Number of suspensions and general disciplinary issues have been decreasing in number and are below State average.

Academic Excellence Committee (AEC) *as reported by Margie Lopez-Waite*

Lopez-Waite informed that a new assessment tool, NWEA's MAP, has been implemented in effort to improve academic achievement. Teachers are to be trained on 9/23/16 on how to access and use MAP data. Personalized student folders will be given to parents from 10/17/16 thru 10/19/16 (Student Success Event).

Lopez-Waite gave an update on teacher professional development. School has also implemented Next Steps from the Educator Effectiveness Framework (EEF) – Conversations to begin regarding data. One teacher from each grade has been selected as grade leader to serve as liaison and facilitate communication.

Lopez-Waite gave update on upcoming events. Lopez-Waite gave update on dress-down day event and future PTO collaboration.

Old Business

Puig informed that she has interviewed two potential candidates for the one director vacancy.

New Business

Puig informed that we will be participating in an independent board assessment.

Adjourn

The meeting adjourned by unanimous consent at 7:22PM.

*The Board verified that there was no desired public attendance of the regular meeting from 6:00PM to 6:36PM.