

 ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.	BOARD MEETING MINUTES (Draft): ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)
	DATE: 9/17/2015 LOCATION: Conference Room Las Americas ASPIRA Academy (LAAA) Charter School 326 Ruthar Drive, Newark DE 19711-8017
Directors Present: Lourdes Puig (Chair), John Laznik, Jim Coyne, , Nancy Labanda, Alex Fajardo, Jorge Diaz, Jamie “Gus” Rivera (Vice-Chair), Donald Patton Directors Absent: Dr. Jose-Luis Riera, Kathleen Chappel Others Present: Greg Panchisin (Business Manager), Margie Lopez-Waite (Head of School), Beth Anne Gluck (Asst HOS), Jesus Urdiales (Asst HOS)	
Future Meetings Dates: 10/22/15	

Call to Order

Lourdes Puig (Chair), called the public session to order at 6:05PM, noting that a quorum was present.

Public Comment: None

Approval of Agenda and Minutes

Agenda for September 17, 2015 was presented and reviewed. Coyne presented a motion to accept the agenda as presented with the move of Old Busines (Strategic Plan) until October. Fajardo seconded the motion and the motion to to approve the agenda was approved by unanimous vote of the Board. The August 27, 2015 meeting minutes were presented and reviewed. Patton presented a motion to accept the minutes as presented. Coyne seconded the motion and the motion to approve the minutes was approved by unanimous vote.

Finance Committee Report (FOC) *as reported by Greg Panchisin (Business Manager)*

Greg reviewed the August monthly financial report. Actual to budget remains favorable. Several questions were raised and answered. The full report will be available on the FOC portion of www.aspiraacademy.org.

A motion by Laznik, seconded by Fajardo that the ADCO Board accept the August 2015 Monthly Financial Report. Final resolution was unanimous.

Operations Committee *as reported by Greg Panchisin*

Greg commented that the construction of Phase III has come to an end. He reviewed the overall costs of the project to date. Actual to budget was favorable. The final sq/ft was \$81.07.

Currently there are four bus drivers with three more in pipeline for week of 9/21/15. The hope is that all 9 bus routes will have drivers by the end of the month.

Most of the Early Childhood Development Center (ECDC) renovation has taken place. The playground for the ECDC will be finished in the next couple weeks. The ECDC will be for Staff Members ONLY.

Development Committee *as reported by Margie Lopez-Waite (Head of School)*

- No Update
-

Head of School Report as reported by Margie Lopez-Waite (Head of School)

Enrollment

- 640 students (102%)

Grade	Number of students
KN	100
1st	100
2nd	100
3rd	50
4th	101
5th	48
6th	51
7th	50
8th	40
TOTAL	640 Students

School Choice Applications 2015/16

Grade	Active	W/D	Total
KN	229	77	306
01	91	12	103
02	70	6	76
03	75	3	78
04	81	7	88
05	56	9	65
06	73	17	90
07	37	12	49
08	20	5	25
09	0	0	0
10	0	0	0
11	0	0	0
12	0	0	0
Total:	732	148	880

If we need to call from the waiting list, we will be calling:

KN	93
1st	45
2nd	23
3rd	4
4th	31
5th	3
6th	39
7th	3
8th	1

Student Discipline

ISS and OSS Totals (2013-2015)

- 2013-14 5 ISS, 2 OSS
- 2014-15 27 OSS
- 2015-16 13OSS

Trends Affecting Increase in Totals:

- 2014-15: Increase in number of students in the school; Increased incidents in K, 5 and MS
- 2015-16: New Code of Conduct based upon the Responsive Classroom Approach to Discipline

Other Reminders/Announcements

- IDEA Award nominations – due by September 20th
- Hispanic Heritage Celebration – September 25th @6pm

Smarter Balance Summary

- See attached presentation

Academic Committee as reported by

Margie Lopez-Waite (Head of School), Beth Anne P. Gluck (Assistant Head of School) and Jesus Urdiales (Assistant Head of School)

Smarter Balance-

- Replaced existing state assessments in English Language/Literacy Arts (ELA) and Math
- Administered in grades 3-8 and 11. Began in Spring 2015 (within last 12 weeks of school)
- Measures critical thinking
- Consists of two parts: computer adaptive test and performance tasks

ELA categories: 1) Reading 2) Writing 3) Speaking/Language 4) Research

Math categories: 1) Concepts and procedures 2) Problem solving
3) Communicating Reasoning 4) Modeling and Data Analysis

LAAA Game plan based on initial test scores

- 1) Cross-examine results with internal assessment data (AIMSweb)
- 2) Identify improvement areas within each content area and grade
- 3) Conduct interim assessments to measure progress (Dec 2015)
- 4) Benchmark with higher achieving school
- 5) Data driven instruction
 - a) RTI – focus on students who scored low on AIMSweb and SBAC
 - b) Additional small group intervention during literacy and math blocks
 - c) Professional Learning Leaders (PLL) will provide instructional support in classroom

Old Business

- Strategic Plan discussion moved until October

Adjourn The meeting adjourned by unanimous consent at 8:07PM.