



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

**BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)**

**DATE:** 09/03/2019

**LOCATION:** Conference Room  
Las Americas ASPIRA Academy (LAAA) Charter School  
326 Ruthar Drive, Newark DE 19711-8017

**Directors Present:** Dr. Lourdes Puig, Younes Haboussi, , Luis Santiago, Serah Jo Pesce, Benjamin Esparza, Donald Patton, Dr. Rosalie Dow (only attended executive session), Tiffany Burton

**Others Present:** Margie Lopez Waite (Head of School), Greg Panchisin (Chief Operating Officer)

**Absent:** Fred West, , Crystal Mayfield

**Future Meeting Date: 09/26/2019**

**Call to Order**

Patton called the regular meeting to order at 5:05 PM, noting that there was quorum.

**Move to Executive Session**

Santiago moved to enter executive session, Patton seconded and the Board Entered Executive Session by unanimous vote.

**End of Executive Session**

Santiago moved to return to public meeting at 6:00 pm, Patton seconded and the Board entered public meeting by unanimous vote.

**Approval of Agenda**

Esparza moved to approve July Agenda and Minutes, Haboussi seconded. Agenda and Meeting minutes approved by unanimous vote.

**New Business**

Luis moved to approve the action discussed in executive session regarding the legal matter. Donald seconded and it was approved by unanimous vote.

**Finance Committee Reports (FOC) as reported by G. Panchisin**

Panchisin presented and led discussion regarding the June and July 2019 financial reports. The full reports are available on the FOC portion of [www.aspiraacademy.org](http://www.aspiraacademy.org). Panchisin also presented the FY20 Preliminary Operating Report. Esparza moved to approve the financial reports. Patton seconded the motion and the financial reports was approved by unanimous vote of the Board.

**Development Committee Update as reported by Fred West**

No Update

**Operating Committee as reported by T Burton**

Burton provided Operating Committee updates

**Head of School Report as reported by Margie Lopez Waite**

Margie Presented Enrollment Update  
Margie Presented Academic Excellence Update

**Adjourn**

The meeting adjourned by unanimous consent.