



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

**BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)**

**DATE:** 08/24/2017

**LOCATION:** Conference Room  
Las Americas ASPIRA Academy (LAAA) Charter School  
326 Ruthar Drive, Newark DE 19711-8017

**Directors Present:** Dr. Jose-Luis Riera, Nancy Labanda, Kathleen Chappel, Luis Santiago, Donald Patton, Younes Haboussi, Fred West

**Others Present:** Margie Lopez Waite (Head of School), Greg Panchisin (Chief Operating Officer)

**Absent:** Dr. Lourdes Puig, Alex Fajardo

**Future Meeting Date:** 09/28/2017

**Call to Order**

Riera called the regular meeting to order at 5:04 PM, noting that there was quorum.

**Move to Executive Session**

Patton moved to enter executive session, Chappel Seconded and the Board Entered Executive Session by unanimous vote.

**End of Executive Session**

Chappel moved to return to public meeting at 6:04 pm, West seconded and the Board entered public meeting by unanimous vote.

**Action as discussed in Executive Session**

Patton moved to approve high school expansion exploration phase and Santiago seconded the motion and the school expansion exploration phase was approved by unanimous vote of the Board.

**Public Comment**

Nobody from the public attended

**Approval of Agenda and Minutes**

Haboussi moved to approve August agenda and July minutes and Santiago seconded. Agenda was approved by unanimous vote.

**Finance Committee Reports (FOC) as reported by Greg Panchisin**

Panchisin presented the FY 2018 preliminary operating budget. Haboussi moved to approve the July the FY 2018 preliminary operating budget. Patton seconded the motion and the FY 2018 preliminary operating budget was approved by unanimous vote of the Board.

Panchisin presented and led discussion regarding the July 2017 financial reports. The full report is available on the FOC portion of [www.aspiracademy.org](http://www.aspiracademy.org). Chappel moved to approve the July financial report. West seconded the motion and the financial report was approved by unanimous vote of the Board.

**Operations Committee** *as reported by Greg Panchisin*

Panchisin provided update on construction.

**Development Committee Update** *as reported by Jose-Luis Riera*

No Development committee meeting for this month. Next meeting in September.

Reminder that the special reception is on September 22<sup>nd</sup>

**Head of School Report** *as reported by Margie Lopez Waite*

Lopez Presented Enrollment Update

Lopez Presented EOY Evaluations and Academic Excellence Committee Update.

Lopez Presented event Update

**New Business**

No new Business Presented

**Old Business**

No old Business Presented

**Adjourn**

The meeting adjourned by unanimous consent at 7:00 PM.