



ASPIRA OF DELAWARE CHARTER OPERATIONS, INC.

BOARD MEETING MINUTES: ASPIRA OF DELAWARE CHARTER OPERATIONS INC. (ADCO)

DATE: 07/27/2017

LOCATION: Conference Room
Las Americas ASPIRA Academy (LAAA) Charter School
326 Ruthar Drive, Newark DE 19711-8017

Directors Present: Dr. Lourdes Puig, Dr. Jose-Luis Riera, Nancy Labanda, Kathleen Chappel, Luis Santiago, Donald Patton, Younes Haboussi, Alex Fajardo, Fred West

Others Present: Margie Lopez Waite (Head of School)

Absent: Greg Panchisin (Chief Operating Officer)

Future Meeting Date: 08/24/2017

Call to Order

Puig (Chair) called the regular meeting to order at 5:04 PM, noting that there was quorum.

Move to Executive Session

Riera moved to enter executive session, Chappel Seconded and the Board Entered Executive Session by unanimous vote.

End of Executive Session

Fajardo moved to return to public meeting at 6:21 pm, Chappel seconded and the Board entered public meeting by unanimous vote.

Public Comment

Nobody from the public attended

Approval of Agenda and Minutes

May minutes correction: Incorrect board name on April financial report and meeting minutes approvals. Puig moved to approve July agenda and May minutes and Santiago seconded. Agenda was approved by unanimous vote.

Finance Committee Reports (FOC) as reported by Luis Santiago

Santiago presented and led discussion regarding the May and June 2017 financial reports. The full report is available on the FOC portion of www.aspiraacademy.org. Fajardo moved to approve the May financial report. Puig seconded the motion and the financial report was approved by unanimous vote of the Board. Chappel moved to approve the June financial report. Haboussi seconded the motion and the financial report was approved by unanimous vote of the Board.

Santiago presented a quick update on 2018 budget. Preliminary budget will be presented in August. Lopez mentioned possibility to apply for a state grant (in addition to the Longwood foundation grant) to offset state budget cuts.

Operations Committee as reported by Margie Lopez Wait

Lopez provided update on construction.

Development Committee Update *as reported by Jose-Luis Riera*

No Development committee meeting for this month. Next meeting in August.

Ribbon cutting ceremony 08/14 and would like as many board member to be present.

On September 22nd special reception

Head of School Report *as reported by Margie Lopez Waite*

Lopez Presented Enrollment Update

Lopez Presented Staffing Update.

Lopez Presented Discipline Update

Lopez Presented Updates to 2 Policies.

Puig moved to approve updated wellness policy and West seconded. Policy was approved by unanimous vote.

Santiago moved to approve unpaid meal charge policy and West seconded. Policy was approved by unanimous vote.

Lopez Presented Updated Organizational Chart

New Business

No new Business Presented

Old Business

No old Business Presented

Adjourn

The meeting adjourned by unanimous consent at 7:05 PM.